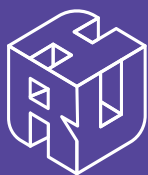


 STUDY IN LONDON

# HRUC INTERNATIONAL GUIDE

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**HRUC**



# WELCOME



At HRUC, our goal is to be the college of choice for our students. To achieve this, we work tirelessly to create an environment in which all our students feel safe, happy and supported.

We're proud to welcome diverse and ambitious students from all over the world, and we will support you to ensure you get the skills and qualifications you need.

Our goal is to ensure that each of our students, regardless of their background, succeeds not only academically, but also thrives within and beyond the classroom.

We dedicate ourselves to transforming lives with a proactive approach which empowers all learners, equipping them with the tools needed to flourish and enhance their learning, employability and personal development.

All this is achieved in London, one of the most vibrant cities in the world. Our range of clubs, activities and opportunities will ensure you get the chance to enhance your studies through exciting new experiences.

We are proud to be one of London's best performing college groups, and our international students gain access to and insights from our world-class teachers and support staff. Our students also benefit from our excellent connections to outstanding local, national and global organisations. Our students are at the heart of everything we want to achieve at HRUC, so I want to sincerely thank you for your interest in studying at one of our colleges.

I hope to welcome you to HRUC soon and wish you the best of luck with your bright future.

**Keith Smith**  
Chief Executive Officer (CEO)

HARROW, RICHMOND AND UXBRIDGE COLLEGES



**HRUC**



**HRUC**

Apprenticeships & Skills  
Harrow, Richmond & Uxbridge Colleges

**Harrow**  
COLLEGE



Richmond upon  
Thames College



**UXBRIDGE**  
COLLEGE



WEST LONDON  
INSTITUTE OF  
TECHNOLOGY

# ABOUT HRUC



On Wednesday 4 January 2023 HCUC (Harrow College and Uxbridge College) merged with Richmond upon Thames College to form Harrow, Richmond and Uxbridge Colleges (HRUC). Our HRUC portfolio includes three further education colleges and the West London Institute of Technology, providing higher technical STEM qualifications, offering the best opportunities for our students, helping them to achieve more, progress further and become work ready.

HRUC is a publicly funded government college and has continued to maintain its Student Sponsor Licence on the Home Office Register since 2009.

HRUC is one of the most successful further education colleges in the UK. Our success rates are among the highest in London and we offer fantastic support in and out of the classroom.

We welcome students from all over the world, providing a fantastic range of English language, pre-university, and pathway to degree courses. We care about our students' success and offer the right teaching and support needed to help them achieve their qualifications.

Student safety and welfare is important and we are dedicated to creating an environment where all individuals can achieve their full potential and gain a feeling of respect for and from others.

## **Harrow College**

Harrow College has over 25 years of experience and is home to 2,500 full-time students.

## **Richmond upon Thames College**

Richmond upon Thames College was founded in 1937 and is home to over 3,000 full-time students.

## **Uxbridge College**

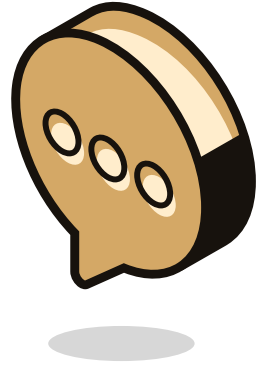
Uxbridge College has been established since 1965 and is home to over 4,000 full-time students.





The Atrium at Richmond upon Thames College

# STUDENT SUPPORT



## Induction:

Establishing a community is important to us at HRUC and we take great care with providing support for our international students to better help learners integrate into the London study scene. We host an International Students Induction Session at our Uxbridge Campus, where learners can meet their fellow international students, make friends and become better acquainted with the College. This event includes food, drinks, games, important talks from the international team, a welcome from the College Principals, a tour of the campus and town centre.

## Equality and Diversity:

We extend a warm welcome to everyone, regardless of background or starting point, and are fully committed to promoting, maintaining and supporting equality of opportunity and inclusivity in all aspects of our work.

## Student Safety:

The safety and wellbeing of our students and staff is of utmost importance to us. We have a Safeguarding Team across all college campuses to help you keep safe and secure. Our weekly tutorial sessions deliver a range of topics to our students to help academic and personal development.

## Impartial Careers Advice:

Our team of expert careers advisors enable students to access opportunities in both work and education. They offer individual sessions when needed and impartial careers advice to help students plan their next steps.





### **Pastoral Care:**

Each student has a personal tutor who monitors their attendance, provides pastoral care and advises them on the next steps for their future progression. Lecturers work with students to ensure that they achieve their full potential and regularly review their progress against target grades with action plans agreed where needed. The International Team help students with any financial or personal issues they may have whilst at college, including advice on opening a bank account, accessing medical care and finding a part-time job.

### **Study Skills:**

At HRUC we care deeply about our international students' education and want to ensure that you have the best support with completing assignments. We have a Study Skills Tutor who provides study skills sessions for international students. This involves guidance with essay planning, essay writing and referencing/citations. Our Study Skills Tutor also offers one-to-one support to our international students with their coursework and assignments.

### **Buddy System:**

Our 'Buddy System' is the partnering up of new international students with our current international students. This is an opportunity for our new learners to have someone to guide them with finding their classes, learning which member of staff can help them with certain needs and making friends. Our current international students have a plethora of advice and wisdom that they are ready to pass down to international students who are new to the college.

### **Developing Skills:**

College is not just about academic grades, but overall development too. HRUC provides opportunities for students to participate in class and extra-curricular activities including volunteering, enrichment and employability programmes which enhance communication and social skills, plus boost CV (Curriculum Vitae) and career opportunities.



# FANTASTIC FACILITIES



## **West London Institute of Technology (WLIoT) :**

Our college group is home to the West London Institute of Technology with the flagship building on our Uxbridge Campus. In partnership with Brunel University London and Heathrow Airport, the Institute provides students with innovative Higher Technical qualifications and facilities.

## **Higher Education Learning Resource Hub:**

Study a HNC/HND programme with us and you will have full access to the dedicated WLIoT (West London Institute of Technology) Learning Resources Hub. With modern high-tech facilities, it is the perfect place to study and relax.

## **Study in a Top-Class Environment:**

At HRUC, we use the latest technology including smartboards, PCs, Macs, iPads, and Chromebooks. We have continually invested in our campuses, updating and improving our classrooms, specialist facilities and social spaces. Our vocational courses are taught in industry-standard facilities to give you an experience of the 'real' working environment.

## **Mock Airline Cabin:**

Uxbridge College has a mock airline cabin where our Travel & Tourism students can work in the interior of an airplane, developing their familiarity and experience with the aviation industry.

## **The Enterprise Centre at Harrow on the Hill:**

The Enterprise Centre provides a mixture of classrooms and flexible workspaces across four floors. There is also a fantastic employability hub for recruitment, careers and work placement services.

## **Music Studios:**

Richmond upon Thames College's Music Department has industry-standard facilities, including Logic, Ableton, Native Instruments and Waves software. There are superbly equipped rehearsal rooms and mixdown/programming suites, as well as a state-of-the-art main recording studio.

## **Engineering:**

Our engineering facilities boast state-of-the-art technology such as:

- ▶ Fully equipped electrical labs, including a spectrum analyser
- ▶ Digital storage oscilloscopes
- ▶ Process control and PCB manufacturing
- ▶ Milling machines
- ▶ TIG welding
- ▶ Gas turbine engine and a wind tunnel
- ▶ Software including AutoCAD, Automation Studio, Solid Works, Matlab, and Inventor.

This ensures that our students are familiar with the machinery that they will be required to use when entering their chosen field of work.







# FANTASTIC FACILITIES



## Seacole Building for Health & Social Care:

Launched on 10 July 2018, Harrow Weald's Seacole Building features a domestic care suite. Students can learn how to look after vulnerable adults in a home setting. In our orthopaedic care suite, students gain experience of handling clients getting in/out of hospital beds and learning how to operate them. Facilities also include a nutrition laboratory, exercise suite and a triage room, for learning how to assess the needs of vulnerable clients in emergency situations.

## Learning Resources Centres:

Gain access to our full library services including books, e-books, an extensive range of online resources, DVDs, newspapers, journals, trade publications and audio-visual media. Based on all campuses, our LRCs (Learning Resource Centres) provide separate areas for silent individual study, group study, as well as excellent IT suites with up-to-date computing facilities and hundreds of laptops for student use. You can attend study skills sessions through the LRC to enhance your skills including using Google skills and Harvard referencing.

## E-Learning:

All students have access to online productivity tools and unlimited cloud storage, as well as 24/7 access to timetables, targets and social groups. Our 500 plus free access PCs are available for use around all campuses, supported by our Digital Specialists. There are also bookable iPads and Chromebooks to help with your studies and gain confidence in using technology to enhance your learning. There is also free student Wi-Fi.

## The Exchange and the Mall at Uxbridge Campus:

Catch up with your friends, eat breakfast or lunch together, grab a quick snack or drink from Starbucks, relax between lessons and find out the latest College information from the TV screens at The Exchange. Head to The Mall's social spaces, play a board game, have a coffee, or simply enjoy space to unwind.

## The Pavilion, The Student Lounge and Golden Park at Hayes Campus

With plenty of seating, The Pavilion is ideal for eating, socialising or relaxing. Situated by The Pavilion, The Student Lounge is ideal to unwind between lessons, catch up with friends, play games and watch TV. You can also enjoy the outdoors, with a game of table tennis in The Quad or relax in Golden Park, which features an outdoor gym, basketball courts plus an open-air theatre space for performances.

## Careers Centres:

Find an abundance of resources at HRUC's Careers Centres specialising in CV development, personal statement writing and guidance on employment opportunities. Get advice and key information about progressing into Higher Education.







# CAMPUS LIFE

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At HRUC we believe there is more to life than just study. We encourage our students to take part in extra activities during their stay. As an international student you can take part in a range of clubs and societies that are stimulating and fun. There are also opportunities to broaden and enhance your studies through work experience. You will also be given the opportunity to join the enrichment programme of external visits, debates and visiting speakers and go on excursions organised by tutors.

## **Trips:**

The International department hosts a variety of trips throughout the academic year for international students to explore London culture. Trips have included visits to Palace of Westminster, Winter Wonderland in Hyde Park, a River Thames boat cruise featuring London's most famous landmarks and Brighton beach/pier.





### Cultural Events:

Our international students have been the heart of HRUC's cultural events, sharing pieces of their home through food, clothing and language. Our Cultural Cuisine events have been a big hit with both staff and students. International students have raised money for charity through these events, a testament to the international community that we have here at HRUC.



### Sports Academies:

Love sport? If you play football, basketball, cricket, netball or rugby at a competitive level, why not become a member of our Sports Academies? We work in collaboration with professional sports clubs, including the Chelsea Foundation for football and QPR in the Community Trust. You do not have to be on a sports course to join an academy and you can benefit from professional coaching and play competitive matches. This is a perfect opportunity to not only be able to play your favourite sports in our fantastic facilities, but to also be a part of a new community, expanding your friendships.

### Higher Education Fair:

HRUC is a provider of an annual Higher Education Fair where over 55 universities from across the UK are present to highlight opportunities to our students to progress onto university, a prime opportunity for international students to scout their prospects across both London and the UK.



### Student Benefits:

It is no secret that being a student comes with its benefits. Once you are a student at HRUC, you will be eligible to sign up for Totum. Totum is the no.1 student discount card and app that provides students with a range of offers on food, necessities, technology, travel, home delivery, clothing, cosmetics and more. Unidays is another popular app that provides these same discounts. Upon arrival in the UK, we will provide you with the resources to apply for these benefits.



# HIGHER EDUCATION DESTINATIONS

100+	HRUC students progressed to universities/colleges
400+	Different HE courses studied by our HRUC students
1000+	Students progressed to university/Higher Education

\* Stats and figures for 2022

Our A Level/Level 3 students successfully gained places at top UK universities, including:

- University of Birmingham
- University of Cambridge
- Cardiff University
- University of Edinburgh
- University of Glasgow
- Imperial College London
- King's College London
- University of Liverpool
- London School of Economics and Political Science
- University of Manchester
- University of Oxford
- Queen Mary University of London
- Queen's University Belfast
- University College London



# LONDON

## London

HRUC is located within one of the most cosmopolitan cities in the world! Surrounded by vibrant culture and hundreds of exciting things to do, our campuses are located in Transport for London Travelcard zones 5 and 6 and are just a short train journey away from the centre of London, so students can enjoy the impressive range of attractions and activities that our great city has to offer. The areas around our campuses are multiculturally diverse and most nationalities find a 'home away from home' community while they are here.

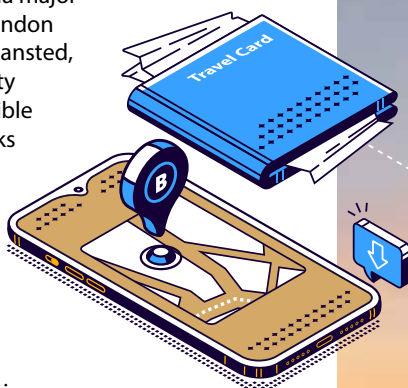
## Airports

HRUC has good links with all London airports. Our campuses are easily accessible via major routes and close to London Heathrow, Gatwick, Stansted, Luton, and London City Airports are all accessible via high-speed rail links from London.

## Free Bus Travel and Discounted Train Travel

Full-time students aged 16-18 and living in a London borough can apply for a 16+ Zip Oyster photocard giving them free travel on buses and discount travel on the Tube. Full-time students aged 19 and over can apply for an 18+ Student Oyster photocard providing 30% discount on travel cards and bus season tickets.

For more information on Oyster cards and discounts visit [tfl.gov.uk/tickets](https://tfl.gov.uk/tickets).





# CAMPUS LOCATION

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## Uxbridge Campus

Uxbridge is our largest campus and is located in west London. Its great transport links mean that you can be in the centre of London in under an hour. The Uxbridge Campus is just minutes from Uxbridge town centre, which boasts a large number of stores, a nine-screen cinema, and a variety of places to eat and drink.

Uxbridge has two main shopping malls – The Chimes and The Pavilions. Both of these shopping centres have a great range of popular brand and independent stores. Pavement cafes, coffee shops filled with comfy sofas, traditional and modern pubs and bars make Uxbridge a great place to relax and socialise with friends.

Uxbridge College is easily accessible by public transport. The campus is just a short distance from Uxbridge Tube Station and on more than a dozen bus routes.



## Hayes Campus

Hayes Campus is part of a complex which includes a health centre, a recreation ground, housing and a day centre for the elderly. It is a few yards from the Uxbridge Road – one of the area's major transport routes and is close to Hayes & Harlington Station. It is in the heart of west London's multicultural community.

Hayes Campus is well placed for access by bus. It is less than two miles from Hayes & Harlington train station, which offers direct access into central London via the new Elizabeth Line.



### **Harrow on the Hill Campus**

This campus is just 10 miles from central London attractions and entertainment. Harrow College is close to the famous Wembley Stadium and has a wide variety of activities you can fill your time with. There are two major shopping centres and a wide variety of shops to suit different tastes as well as restaurants, fast food outlets and a large cinema. There are many parks, gyms and a large leisure centre – so there are plenty of options for sporting types. Harrow on the Hill has excellent transport links. The station is only a three-minute walk away and is linked to the Metropolitan line, easily within reach of Baker Street and King's Cross stations. Harrow bus station is nearby.



### **Harrow Weald Campus**

This campus has enjoyed a number of recent redevelopment projects, including a brand new Health & Social Care (Seacole) building. This amazing facility includes a domestic care suite, orthopaedic care suite, nutrition laboratory, exercise suite, triage room and IT facilities to support learning and development. A dedicated centre for Art & Design is also located here.

Harrow Weald Campus has good transport links with multiple bus routes within walking distance. It is also served by Harrow and Wealdstone station (Bakerloo line and national rail to Euston), which is a short bus journey away.



### **Richmond upon Thames Campus**

Richmond upon Thames College is in the process of a major £80m flagship development with phase 1 already complete, showcasing a redeveloped campus. Twickenham Station is a short walk from the college campus with links into London via the South Western railway and has multiple bus routes. The College is based near Twickenham Stadium and the World Rugby Museum, as well as being situated by local amenities.

Our brand new future technology-focused STEM Centre (Science, Technology, Engineering and Maths) provides a state-of-the-art environment for training in engineering and construction, science, forensic sciences, computing and robotics.



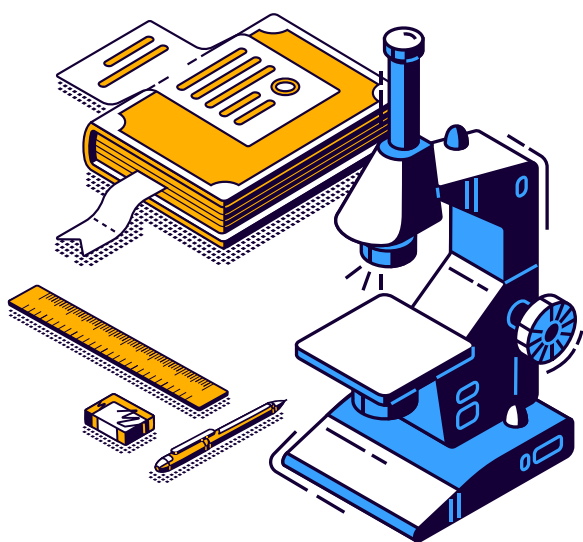
# COURSES

## Pre-University Programmes

Our pre-university programmes are designed to enable students to progress onto the first year of a Bachelor's degree. Students can study a vocational Level 3 qualification, A Levels or Foundation Access course.

## Vocational Level 3 Qualifications - Pearson BTEC/UAL

Our vocational courses are planned with your future career in mind so you will learn the things you really need to help you go from college straight into work or university. Lectures focus on the practical things you need to know, and the behind-the-scenes knowledge required for the workplace. You can also go on to develop your vocational skills with a degree course at college or university. Last year 91% of our BTEC/UAL students progressed onto a university/Higher Education course.



WEST LONDON									
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## West London Institute of Technology (WLIoT)

HRUC is one of only 21 institutions in the UK confirmed as an Institute of Technology (IoT).

The government has established IoTs, which are collaborations between further education (FE) providers, universities, and employers. WLIoT is proud to partner with Brunel University London, Fujitsu, Heathrow, and West London Business. WLIoT specialises in delivering higher technical education, with a focus on STEM subjects (science, technology, engineering, and mathematics), to enhance the skills and knowledge needed for industry.





FACULTY	COURSE TITLE	DURATION	CAMPUS
Business	Business / Business Banking and Finance	2 years	HH / UXB / RUTC
Computing & Information Technology	Computing	2 years	UXB / RUTC
	Information Technology	2 years	HH / HYS
	Computing Cyber Security	2 years	UXB
Creative Studies	Architecture, Interior & Product Design	2 years	HW
	Art & Design	2 years	HW / UXB / RUTC
	Art & Design (Fashion & Textiles)	2 years	UXB
	Art & Design (Graphics)	2 years	UXB
	Creative Media Production & Technology (Film, Television and Journalism)	2 years	HH / UXB / RUTC
	Creative Media Practice (Game Development)	2 years	UXB
	Creative Media (Visual Effects, Animation and Games)	2 years	RUTC
	Music	2 years	HYS / RUTC
	Music Production	2 years	HYS / RUTC
	Performing Arts (Acting)	2 years	HYS / RUTC
	Performing Arts (Dance)	2 years	HYS / RUTC
Engineering	Construction and the Built Environment	2 years	UXB
	Engineering	2 years	UXB
	Electrical & Electronic Engineering	2 years	UXB / RUTC
	Mechanical Engineering	2 years	UXB / RUTC
Health & Social Care	Health & Social Care	2 years	HW / UXB / RUTC
Science	Applied Science	2 years	HH / UXB / RUTC
Sport, Travel & Tourism	Sport	2 years	UXB / RUTC
	Travel & Tourism	2 years	UXB / RUTC
	Aviation	2 years	UXB

KEY	HH	Harrow on the Hill Campus
	HW	Harrow Weald Campus
	UXB	Uxbridge Campus
	HYS	Hayes Campus
	RUTC	Richmond Upon Thames Campus

## A Levels - The Gold Standard

An A Level programme is the UK's gold standard for university entry and will help you achieve the grades you need to apply for the UK's leading universities including Oxford and Cambridge.

A Levels are recognised all over the globe and achieving good grades will ensure you get to choose from the world's most pre-eminent universities. Last year, our students achieved a 99% A Level pass rate.

A Levels are studied over two years. Most students study three subjects and the final assessment is based on end-of-course exams which determine your grasp of the subject as a whole. The A Level model offers flexibility to students and will give you the chance to study what you want in great depth. A Levels are studied at both our Uxbridge and Richmond campuses.

Subjects include:

- ▶ **ARCHITECTURE \***
- ▶ **BIOLOGY**
- ▶ **BUSINESS STUDIES**
- ▶ **CHEMISTRY**
- ▶ **COMPUTER SCIENCE \***
- ▶ **ECONOMICS**
- ▶ **ENGLISH LANGUAGE & LITERATURE\***
- ▶ **ENGLISH LITERATURE**
- ▶ **FILM STUDIES \***
- ▶ **FINE ART \***
- ▶ **FURTHER MATHEMATICS**
- ▶ **GRAPHICS & ILLUSTRATION \***
- ▶ **HISTORY**
- ▶ **LAW**
- ▶ **MATHEMATICS**
- ▶ **MEDIA STUDIES**
- ▶ **PHILOSOPHY, ETHICS & RELIGION \***
- ▶ **PHYSICS**
- ▶ **POLITICS**
- ▶ **PSYCHOLOGY**
- ▶ **SOCIOLOGY**

\*Based at Richmond upon Thames Campus only.



For up-to-date information regarding course tuition fees please contact the International Office on [international@hruc.ac.uk](mailto:international@hruc.ac.uk) or **+44 1895 853469**



## FOUNDATION DIPLOMA (ACCESS TO HIGHER EDUCATION)

(Courses start in September)

Our Access to Higher Education Diplomas are for students who are looking to progress onto Higher Education/university studies. The courses are intensive and of one year duration. They are suitable for applicants who are over the age of 19. Last year 86% of our Access Diploma students progressed onto Higher Education courses at university or college.

FACULTY	COURSE TITLE	DURATION	CAMPUS
Business	Business	1 year	HH / UXB
Computing	Computing	1 year	HYS
Creative Studies	Art & Design	1 year	RUTC
Health & Social Care	Health & Human Sciences	1 year	UXB
	Nursing	1 year	HH
Science	Science	1 year	HH

## ENGLISH LANGUAGE PREPARATION

If you are under the age of 19 and want to improve your English skills our intensive English course may be appropriate for you. Students enjoy learning in a friendly and supportive environment and carry out pair, group and class activities with students from different countries. The language skills of reading, listening, speaking and writing, as well as grammar, vocabulary and pronunciation are developed.

FACULTY	COURSE TITLE	DURATION	CAMPUS
English	ESOL Young Learners	1 year	HH / HYS

## PATHWAY TO DEGREE PROGRAMMES

We offer Pearson BTEC Level 4 Higher National Certificate (HNC) courses, which are one year of study, and Pearson BTEC Level 5 Higher National Diploma (HND) courses, which are a further year of study. These two years of higher education study give students the opportunity to learn more about the industry that they want to work in and develop the skills needed for a successful career. They are an ideal option for those who wish to study towards a degree but would like to attend smaller classes and receive individual support from specialist tutors. Our successful HND students progress onto top-up degree courses at universities across the UK.

FACULTY	COURSE TITLE	DURATION	CAMPUS
Business	HNC/HND Business / <i>Sept and Jan starts available.</i>	1 or 2 Years	UXB
Computing	HNC/HND Computing	1 or 2 Years	HH / HYS
	HNC/HND Plus in Computing	1 or 2 Years	HYS
	HNC/HND Computing (Cyber Security)	1 or 2 Years	UXB
Creative Studies	HNC/HND Graphic Design	1 or 2 Years	RUTC
Engineering	HNC Construction & the Built Environment (Construction)	1 Year	UXB
	HNC/HND General Engineering	1 or 2 Years	UXB
	HNC/HND Electrical & Electronic Engineering	1 or 2 Years	UXB
	HNC/HND Mechanical Engineering	1 or 2 Years	UXB
	HNC Construction & the Built Environment (Civil Eng)	1 Year	UXB
Performing Arts	UAL Level 4 Diploma in Performance	1 year	HYS
Travel & Tourism	HNC/HND International Travel & Tourism Management / <i>Sept and Jan starts available.</i>	1 or 2 Years	UXB



# ACCOMMODATION

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It is essential that you have arranged accommodation in the UK before starting your course at HRUC.

We can provide information on local letting agencies and student accommodation in London that specialise in lettings for international students. This information can also be found in the accommodation booklet that is provided to students on our website.

You must provide evidence that you will be living within a reasonable distance to college. We recommend that the travel time between your home and college is not more than one hour.

Alternatively, if you and your parents would prefer that you did not live on your own (this is especially common with younger students) we would invite you to contact our partner Homestay providers.

Our providers are leading accommodation agencies in London and can help students find a suitable host family. This can also benefit you in terms of learning more about British culture and practising English language skills in a safe family environment.

We have also established a new link with University of West London giving you access to multiple accommodation options with excellent transport links to HRUC campuses.

For more information on all accommodation services and prices please contact the International Office on **+44 (0) 1895 853469**

# APPLICATION PROCESS

To apply to study at HRUC you will be required to obtain a Student Visa or Short-Term Study Visa. You must choose a course that fulfils the following criteria:

- ▶ The course is listed in the Courses section of this guide
- ▶ You must be at least 16 years of age on 31st August, in the year in which you enrol as a student
- ▶ If you are under the age of 18 you must be able to provide written consent from your parent/guardian that you are allowed to study in the UK.

## Making an Initial Enquiry

Make an enquiry about studying at HRUC by visiting [hruc.ac.uk](http://hruc.ac.uk) or emailing your enquiry to [international@hruc.ac.uk](mailto:international@hruc.ac.uk)

When making an initial enquiry about studying at HRUC, it would be ideal for you to have a look at the course information on our website and in our prospectus so that you are aware of the course options. Course information can be found at [hruc.ac.uk/international](http://hruc.ac.uk/international)

We will advise you of course options and decide if we can offer you a suitable course, based on your interests, motives and qualifications. Alternatively, you can get advice from one of our in-country educational agencies. Please contact our International Office for a list of verified agents.



We also accept nationally awarded vocational qualifications in addition to the qualifications listed opposite.

## Entry Requirements

Details of the entry requirements for each individual course can be found on the college websites. The International Office can also provide country-specific guidance for the area you have applied from if you are unsure about the level of your qualifications. Generally, you will need to have completed schooling up to age 16. All certificates submitted will be compared to UK qualifications using UK ENIC. We consider qualifications such as:

**Botswana** – General Certificate of Secondary Education

**Caribbean** – Caribbean Examinations Council Secondary Education Certificate

**China** – Senior Secondary School Graduation

**GCSEs/IGCSEs/Cambridge O-Levels**

**India** – Certificate of Secondary Education (Class-X) / All India Secondary School Examination (CBSE) / Standard 12 (State Boards)

**International Baccalaureate**

**Iran** – High School Diploma

**Kenya** – Certificate of Secondary Education (KCSE)

**Malaysia** – SPM (Sijil Pelajaran Malaysia)

**Morocco** – Attestation du Baccalaureate

**Nepal** – School Leaving Certificate Examination

**Pakistan** – Higher Secondary School Certificate (HSSC) / Intermediate

**Philippines** – Senior High School (Academic)

**Saudi Arabia** – General Secondary Education Certificate

**South Africa** – National Senior Certificate

**Tanzania** – Certificate of Secondary Education

**Uganda** – Uganda Certificate of Education (UCE)

**USA** – High School Diploma

**Uzbekistan** – Certificate of General Secondary Education (Grade XI)

**West Africa** – Senior School Certificate (WASSCE)

**Zimbabwe** – General Certificate of Education at Ordinary Level.

## English Language

HRUC requires all its students to have a good level of English. Most of the applicants for our courses will be nationals of a country whose first language is not English. You may need to provide evidence of a UKVI (UK Visas and Immigration) recognised Secure English Language Test for the purpose of your visa application. A minimum of CEFR B2 grade in all bands is required for entry onto our courses.

If you do not have the sufficient level of English for your chosen course and are under the age of 19, HRUC is able to provide an intensive English programme to ensure that you can progress onto a Level 3 course in the following academic session.



## Making an Application

Applications from international students can be submitted via the Uxbridge College, Harrow College, and Richmond College websites, directly to the International Office or through our recognised agencies. You will then be asked to submit supporting documents. Once received, the completed application is then assessed by the International Office. The application packs should include:

- ▶ A completed application form
- ▶ A completed application form supplement
- ▶ Copies of all qualification certificates and transcripts
- ▶ Proof of an UKVI Secure English Language Test (SELT) result
- ▶ CV/Reference
- ▶ A copy of your passport photograph page.

It is essential that most documents are submitted as this enables us to make an offer quickly.



## Video Interview

Once the application pack has been received by the International Office, you will be requested to participate in a video interview (MS Teams) with the International Officer and a member of academic staff. Guidance as to what your interview will entail will be communicated to you before your interview date. Ensure that you are prepared for the interview and have done your research into HRUC and the course you wish to study, as we cannot progress applications further if we do not believe you to be a genuine student.

Students applying from inside the UK will be invited in for a face-to-face interview at one of the HRUC campuses.





### Conditional Offer

One of three things will happen after video interview:

#### 1) A Conditional Offer letter will be issued

A Conditional Offer letter will be issued if the application pack is complete. The offer letter is usually conditional on final year exam results or any upcoming SELT exam. If an offer letter is issued, this will be emailed directly to you or your agent. An email acknowledging you have read the Terms and Conditions is required by our International Office.

#### The offer letter will confirm:

- ▶ The course that you have been made an offer for
- ▶ Conditions that you must fulfil to confirm your place
- ▶ Next steps you need to take to receive the CAS (Confirmation of Acceptance for Studies)
- ▶ UKVI requirement for finances to prove you have sufficient funds to cover living costs in the UK.

#### 2) Request for further information

If there is more than one document missing then a request for the missing documents will be made before any action is taken. Also, if there are any discrepancies, the application will remain undecided until these have been rectified.

### 3) Rejection

If you are not appropriate for the chosen course and no alternative can be given then HRUC reserves the right to reject your application. A rejection may also occur following the mandatory video interview, even if you have met the academic criteria.

### Confirmation of Acceptance of Studies (CAS)

The Confirmation of Acceptance of Studies (CAS) will be issued to you once you have paid the deposit of fees to HRUC (details of the fees can be found in the offer letter) and provided evidence of your finances. The CAS is required to make a Student Visa application with UK Visas and Immigration. Intensive English language students applying for a Short-Term Study Visa will be issued with an Unconditional Offer letter rather than a CAS.

Your fees can be paid directly from your own bank account to HRUC's account via bank transfer or in person via a relative (cash, credit/debit card, or cheque). All transfers must have an accompanying reference stating your name – this enables the College to issue the CAS more quickly.

Bank transfers should be made in pounds sterling using the account details on the offer letter. Please note that HRUC is not liable for any bank charges incurred through bank transfer – these will be deducted from the tuition fee deposit.



**Visa Application Process**

Once you have received your CAS, you can make an application for a Student Visa. Under the Immigration Rules, students making an application for a Student Visa are required to obtain 70 points.

POINTS	REQUIREMENT
50	Valid CAS reference number and qualification certificates as detailed on the CAS. (Students aged 16–18 will also have to show letters of consent from parents/guardians.)
10	Proof of maintenance – usually this will be a bank statement dated no more than 31 days before the date of application. You should ensure that this is from a UKVI recognised bank – details of these can be found on the UKVI website.
10	UKVI Secure English Language Test (SELT) result at a minimum CEFR B2 level, or proof you are from a majority native English-speaking country. If you are unsure please contact the HRUC International Office.

The minimum amount of money required for a Student Visa application can be seen on the offer letter. Students will need to have paid their first-year tuition fee to HRUC and prove living costs. As HRUC is a London college group you will need to show funds as specified in the student visa rules, these change periodically, so please contact the International Office for the required amount that you will need to provide evidence for.

**NHS Surcharge**

Most international students will need to pay a health surcharge, which is £776 a year. The total surcharge amount will be payable upfront at the time of your visa application. Your payment will give you access to the National Health Service on the same basis as anybody who is ordinarily resident in the UK.

**Visa Interview**

As an international student you may be invited to attend an interview as part of your visa application. The interview will be carried out through video or in person at the Visa Application Centre. At the interview, an entry clearance officer may ask you about your English language ability, your immigration history, your education history, and your financial circumstances. If you are invited to an interview, be honest and research in advance so you are ready to answer their questions. We would particularly recommend you visit the College website and familiarise yourself with the College and the course you wish to study.

**The Visa**

Once you have submitted your application, you will receive one of two outcomes:

**1) Visa Approved**

This will give you the right to enter the UK and study. Once you have received your visa, it is essential to ensure that all the details on this visa are correct.

**2) Visa Refused**

You will receive paperwork detailing the reasons for refusal. It is your responsibility to ensure that HRUC or your agent, if you have used one, receive a copy of this as soon as the outcome is known. Depending on the reason for refusal, you may submit a fresh application or apply for an administrative review. Please note that the options given to a student who has received a refusal are at the discretion of HRUC.



# PRE-ARRIVAL ADVICE FOR STUDENTS



You may still have some questions about life in the UK. We advise you to attend our international student induction webinars once you have received an offer from HRUC. This will give you an opportunity to speak to our current international students and learn from their experiences.



## Enrolling at HRUC

If your visa is approved, we request that you inform us as soon as you have made plans to travel so that we know when to expect you. If for any reason you are not able to travel and complete your enrolment, we need to be kept informed.

Once you have arrived in the UK, you will meet with the International Officer and complete enrolment. You will need to bring your passport, original qualification certificates and payment for the charges applicable for course materials and exams – this will be specified in your offer letter.

## Biometric Residence Permit

Students will receive a vignette in their passport after being granted leave to enter the UK. Students will then need to collect a Biometric Residence Permit (BRP) after arrival in the UK. The BRP is evidence of your immigration status in the UK.

Students have 10 days to collect the BRP when they first arrive in the UK. We strongly encourage you to collect your BRP as soon as possible and before enrolment. BRPs will be available from a designated Post Office in the UK. It is important for you to identify the most convenient Post Office location when you are making your entry clearance application.

Alternatively, you can request to collect your BRP from the International Office directly, which is based at the Uxbridge Campus. The ACL code for HRUC is **2FE372**.

## Work Rights

Students at HRUC are given 10 hours work permission per week during term-time and may work full-time during College holiday periods.



# CASE STUDIES



**NAME:** DAVID CLARKE  
**COUNTRY:** SOUTH AFRICA  
**SUBJECT:** A LEVELS

The reason I joined Uxbridge College is because it caters to the needs of international students, is on hand to help us with any issues we may have, before, during and after our studies here. They provide world class education, amazing facilities and all the resources you could possibly need.

I hope to continue studying in the UK and thanks to Uxbridge College I have been able to apply and be accepted to several universities within the UK. It is safe to say that the College can help you progress in any field you choose.



**NAME:** BABITA LAMA  
**COUNTRY:** NEPAL  
**SUBJECT:** TRAVEL & TOURISM

Coming to Uxbridge College has been one of the best decisions of my life!

I have built my confidence and learnt different skills through my course, all thanks to my amazing teacher and friends who are always supporting me. They provide me and my other friends more attention as we are international students and they understand that the teaching methods are new to us.

Overall, I really enjoy coming to my lessons every day and I love my course.



**NAME:** OPEYEMI AYODELE  
**COUNTRY:** NIGERIA  
**SUBJECT:** BUSINESS

I came to the UK from Nigeria about a year ago. I joined Harrow College because it was one of the best rated colleges in London and still is. The high level of cultural diversity in the College helped me overcome my fears about not being able to relate to or understand others. The teachers have also been very helpful and supportive to me.

I have found studying in the UK to be more intense and productive compared to studying in Nigeria. I hope to become an excellent economist or accountant through my studies.

I think Harrow College is the place to be.

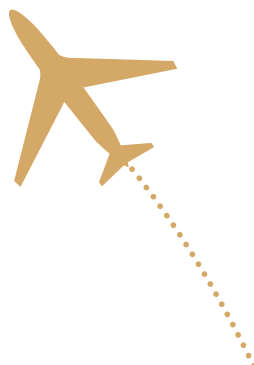


**NAME:** RIDDHI JOSHI  
**COUNTRY:** INDIA  
**SUBJECT:** BUSINESS

I joined Uxbridge College as an International student from India to pursue a Level 3 Business course. The International Team was very supportive and helped throughout the application, visa, and enrolment process and ensured that I got into the course of my choice.

All my tutors in the business school are very friendly, helpful and easily approachable. With their guidance I also managed to secure a virtual work experience with industry professionals. There is a dedicated team of student and learning support staff at college to look after students' wellbeing. I feel very safe and protected in Uxbridge College.

In addition to studies, I also got some great opportunities such as standing for a student union election, volunteering at College events and at partner institutions. I am truly making the most of my time here.



# CONTACTS

## WEBSITES:

### HRUC:

[hruc.ac.uk](http://hruc.ac.uk)

### Harrow College:

[harrow.ac.uk](http://harrow.ac.uk)

### Richmond upon Thames College:

[rutc.ac.uk](http://rutc.ac.uk)

### Uxbridge College:

[uxbridgecollege.ac.uk](http://uxbridgecollege.ac.uk)

## CONTACT NUMBERS:

### International Office Direct Line:

+44 (0) 1895 853 469

### Mobile/WhatsApp:

+44 (0) 7379 972 955

## EMAIL:

### International Office e-mail address:

[international@hruc.ac.uk](mailto:international@hruc.ac.uk)

### Our Reputation for Excellence is Global:

HRUC frequently welcomes delegations from around the world who want to learn more about the high-quality teaching we offer and see our fantastic facilities. Most recently, we have received groups from China, South Korea, Germany, and Bermuda!





# HOW TO FIND US



## **UXBRIDGE CAMPUS**

Park Road  
Uxbridge  
Middlesex  
UB8 1NQ

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## **HAYES CAMPUS**

College Way  
Coldharbour Lane  
Hayes  
Middlesex  
UB3 3BB

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## **HARROW ON THE HILL CAMPUS**

Lowlands Road  
Harrow  
Middlesex  
HA1 3AQ

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## **HARROW WEALD CAMPUS**

Brookshill  
Harrow Weald  
Middlesex  
HA3 6RR

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## **RICHMOND UPON THAMES COLLEGE**

Langhorn Drive  
Twickenham  
Middlesex  
TW2 7SJ

BE EXTRAORDINARY



HARROW, RICHMOND AND UXBRIDGE COLLEGES



HRUC

Harrow  
COLLEGE



Richmond upon  
Thames College



WEST LONDON  
INSTITUTE OF  
TECHNOLOGY