

## MINUTES

**CONFIDENTIAL**

<b>Directorate:</b>	Corporation	
<b>Minutes of:</b>	Search Committee	
<b>Date:</b>	6 December 2022	<b>Time:</b> 5.30pm
<b>Venue:</b>	Remote access via Zoom	
<b>Present:</b>	Nicholas Davies Steve Cochran Keith Smith	Governor ( <i>Chair of Committee &amp; Corporation</i> ) Governor Governor ( <i>CEO</i> )
<b>In attendance:</b>	Tracy Reeve	Director of Governance

**1. Apologies for Absence**

No apologies had been received.

**2. Notification of interests Members may wish to declare relating to any item**

None.

**3. Minutes of the previous Search Committee meetings**

The minutes of the meetings of 13 June 2022 were agreed and would be signed by the Chair.

**4. Matters arising from the minutes of 13 June 2022**

There were no matters arising that were not already covered by the agenda.

**5. HRUC Governing Body**

The Search Committee considered the current membership of the Governing Body at HCUC and the proposed structure of committees and Corporation membership post-merger with Richmond Upon Thames College (RuTC) on 4 January 2023. It was noted that the proposed membership from RuTC governors was as agreed in May 2021 apart from the appointment of Andy Chew who had now decided not to join HRUC.

Paul Leonard (PL): The meeting considered the application from Paul Leonard who had previously been a governor of RuTC and was currently an external member of their Capital Redevelopment Planning Group. The CEO suggested that the possible vacancy created from Andy Chew's decision not to join HRUC should be ring-fenced for a representative from, the Schools sector in the locality of RuTC.

Nasim Khan (NK): The meeting considered the re-appointment of Nasim Khan as his current four-year term of office ended on 31 December 2022. The Director of Governance (TR) confirmed that NK had confirmed that he was willing to serve a further term of office on the new HRUC Corporation. The meeting agreed that his ongoing input as a member and Chair of the Audit Committee and as Link Governor for Safeguarding would be an important asset to the new Corporation and the Search Committee agreed that his tenure should be extended.

***In order to maintain the correct balance of knowledge and experience on the Governing Body at HCUC the Corporation APPROVED the following:***

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- ***That [REDACTED] should not be asked to join the HRUC Corporation; this 'seat' should be ring-fenced for a governor from the RuTC locality with a secondary school background.***
- ***As agreed in May 2021 The following five existing external RuTC governors be appointed to the post-merger governing body ('HRUC') on 4 January 2023 (current cessation dates/ terms of office to be maintained).***
  - ***Ian Valvona (DfE)***
  - ***Sue Kingman (Banking)***
  - ***Mike Sutcliffe (University and STEM)***
  - ***Vincent Neate (Auditor/ accountant and now teaching)***
  - ***Student Governor RuTC, Twahira Mohammed***
  - ***Staff Governor RuTC, Hannah Talabany***
- ***Additional HRUC Governing Body Roles that would be offered to ex-RuTC governors at merger:***
  - ***2<sup>nd</sup> Vice-Chair of Corporation (IV)***
  - ***Chair of Richmond SSC (usually a Quality/ Curriculum governor) (MS)***
  - ***Chair of Search Committee (SK)***
- ***The re-appointment of Nasim Khan as a Member of HCUC Corporation for a two-year term of office, (to December 2024). NK to continue in his role as Chair of Audit Committee and Link Governor for Safeguarding during this period.***

## 6. Other Governance framework matters

***RuTC College Redevelopment Project Group:*** The meeting discussed the need to maintain this working group post-merger to allow oversight of the capital build at RuTC. The volume of work and the ongoing Estates Strategy was considered and the committee agreed that this would generate a large volume of work.

***Search Committee AGREED that:***

- ***This Redevelopment Project Group (designated as a 'working group') should be replaced by a stand-alone Estates & Property Committee. The Terms of Reference of Resources Committee would be amended to reflect this change.***

## 7. Any other business

There was no other business. The meeting closed at 18.35hrs.

## 8. Date of next meeting

April 2022 date to be confirmed.

Signed .....

Date .....