

MINUTES

Directorate:	Corporation	
Minutes of:	Search Committee	
Date:	28 October 2020	Time: 5.30pm
Venue:	Remote access via Zoom	
Present:	Nicholas Davies Steve Cochran Darrell DeSouza	Governor (<i>Chair of Committee & Corporation</i>) Governor Governor (<i>CEO/ Principal Uxbridge</i>)
In attendance:	Tracy Reeve	Clerk to the Corporation

1. Apologies for Absence

No apologies had been received.

2. Notification of interests Members may wish to declare relating to any item

None.

3. Minutes of the previous Search Committee meetings

The minutes of the meetings of 16 March 2020 were agreed and would be signed by the Chair.

4. Matters arising from the minutes of 16 March 2020

There were no matters arising that were not already covered by the agenda.

4. Current Structure of HCUC Governing Body

The Search Committee considered the current membership of the Governing Body at HCUC. It was noted that the Corporation at HCUC currently had two formal vacancies:

- One for a qualified accountant to fill the vacancy on Audit Committee; and
- One for an external Governor with an HR specialism to replace Sally Westwood on Resources Committee.

NOTED

5. Membership Proposals

• New membership proposal

Simon Boulcott: Governors considered the CV from Simon Boulcott (SB) whom they had met earlier in the afternoon via Zoom.

SB was previously a governor at Uxbridge College from 2015-2017 but stepped aside at the point of the merger as his specialism of 'Human Resources' was covered by another governor. SB had a very strong HR background including leadership and management oversight in large and small firms. SB was currently Head of People at The Crown Estate and heads the HR function for this £14bn real estate business. He also had previous experience of Board and Committee work having previously been a Governor at Uxbridge College and the chair of a local Home-Start charity (until 2018).

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The Search Committee agreed to recommend that Simon Boulcott should be appointed as a Corporation Member at HCUC with immediate effect. The meeting asserted their view that SB would be a good fit into the team dynamic of the HCUC Corporation and would add considerable value to the governance process and to Resources Committee scrutiny.

To maintain the correct balance of knowledge and experience on the Governing Body at HCUC the Search Committee AGREED to RECOMMEND the following to the HCUC Corporation:

- ***The appointment of Simon Boulcott (SB) as a Member of HCUC Corporation for a four-year term of office, (5 November 2020 to 4 November 2024).***
- ***SB to be appointed as a member of the Resources Committee.***
- ***The Clerk would see approval for this decision by 'written resolution' so that SB could join the board in advance of the Resources Committee meeting in November 2020 and the Corporation in December 2020.***

6. Ongoing action

The following ongoing action for 2020 was AGREED:

- The Clerk and the Search Committee would continue to search for a qualified accountant to fill the vacancy on Audit Committee.***
- The Search Committee would consider succession planning for a number of key governance roles during the autumn term of 2020/21.***

7. Any other business

There was no other business. The meeting closed at 18.00hrs.

8. Date of next meeting

Thursday 26th November 2020, 6.30pm.