

MINUTES

Directorate:	Corporation	
Minutes of:	Search Committee	
Date:	13 June 2022	Time: 7.00pm
Venue:	Principal's Suite Uxbridge College	
Present:	Nicholas Davies Steve Cochran Darrell De Souza	Governor (<i>Chair of Committee & Corporation</i>) Governor Governor (<i>CEO/ Principal Uxbridge</i>)
In attendance:	Tracy Reeve	Director of Governance

1. Apologies for Absence

No apologies had been received.

2. Notification of interests Members may wish to declare relating to any item

None.

3. Minutes of the previous Search Committee meetings

The minutes of the meetings of 5 May 2021 were agreed and would be signed by the Chair.

4. Matters arising from the minutes of 5 May 2021

There were no matters arising that were not already covered by the agenda.

5. Current Structure of HCUC Governing Body

The Search Committee considered the current membership of the Governing Body at HCUC. It was noted that the Corporation at HCUC currently had one formal vacancy on Resources Committee. The Director of Governance (TR) reminded the meeting that the Harrow Staff Governor Tracey Critchley would come to the end of her term of office on 31 July 2022. TR confirmed that she would launch a recruitment process for the new Harrow Staff Governor at the start of the new academic year (during week commencing 5 September 2022).

The meeting agreed that the current vacancy on Resources Committee should be maintained to enable the inclusion of RuTC governors post-merger as previously agreed on 18 May 2021 (postponed due to the ongoing merger delay). However, the meeting agreed that the vacancy for Brunel Governor that would arise with the end of Mariann Rand-Weaver's (MRW) term of office (ending on 31 July 2022) should be filled from 1 August 2022.

It was AGREED that as a key partner of HCUC this 'designated' seat on the HCUC Governing Body should remain for a Brunel candidate.

6. HCUC governor from Brunel University

The meeting was reminded that in consultation with the Director of Governance and the CEO of HCUC, MRW had 'advertised' the opportunity with Brunel staff and applicants were asked to apply directly to the Director of Governance (TR). HCUC had received five applications by the closing date of the end of April 2022. The Search Committee had shortlisted three applicants had been interviewed by the Search Committee earlier on Monday 13 June. The Search Committee had been impressed with all three candidates and judged that they would all add value to the Governing Body at HCUC.

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After discussion the meeting agreed that two of the candidates should be appointed to the HCUC Governing Body from 1 August 2022 for a four-year term of office (until 31 July 2026). The decision to appoint two people was predicated on the need for the HCUC Governing Body to increase its 'educationalist' experience. Search Committee also noted that this area of experience was not a current strength of the five designate RuTC Governor appointees. The Search Committee agreed that the following two candidates should be appointed to the HCUC Governing Body:

- **Dr Sofia Barbosa-Bouças:** Reader (Education) in Psychology and member of the University Education Committee and a former member of the Brunel University Senate. SBB will be able to share her experience and insights of Office for Students' and the Quality Assurance Agency for Higher Education regulations; provide external scrutiny and comment on the HCUC educational provision. She will help to fill the gap left by MRW in this area of OfS knowledge which has been so valuable to the Governing Body and SLT over the last nine years.
- **Mario Michaelides:** Director of Teaching & Learning for Arts & Humanities at Brunel University London and a Reader in Games Design. MM has worked in education for nearly 20 years, having taught, led, and designed a multitude of modules, programmes, and apprenticeships across levels 2-7 to a wide mix of students from diverse cultures and backgrounds. His teaching career has involved subjects in Creative Technologies, Computer Science, Digital Art, Multimedia, and Games Design. Current areas of focus include initiatives on curriculum design, authentic assessment, decolonising the curriculum, enhancing the student experience, and Simulation Based Education.

It was agreed that both new 'Brunel' appointees should become members of the Quality Curriculum and Student (QCS) Committee which would help to bolster the membership of this key sub-committee.

The meeting also considered the third candidate (Gurdeep Singh Kohli - Lecturer in Marketing) who had been interviewed. Although he offered slightly less experience, he was passionate and knowledgeable about Further Education having previously worked at HCUC. The meeting agreed that he should be appointed as a Non-Executive Adviser on Uxbridge Stakeholder & Scrutiny Committee when a vacancy arose.

Search Committee AGREED the following for RECOMMENDATION TO THE CORPORATION on 12 July 2022:

- a. ***That Sofia Barbosa-Bouças and Mario Michaelides be appointed as Members of the HCUC Corporation from 1 August 2022; both to be appointed for a four-year term of office until 31 July 2026.***
- b. ***Both appointees to join QCS Committee with immediate effect.***
- c. ***That Gurdeep Singh Kohli should be appointed as a Non-Executive Adviser on Uxbridge Stakeholder & Scrutiny Committee when a vacancy arose.***

7. Any other business

There was no other business. The meeting closed at 19.30hrs.

8. Date of next meeting

November 2022 date to be confirmed depending on progress with merger with RuTC.

Signed

Date